

**CITY OF UNION GAP  
POSITION DESCRIPTION**

**TITLE: Maintenance Worker (Seasonal)**  
**DEPARTMENT: Public Works - Parks**  
**REVISION DATE: August 27, 2003**  
**FLSA: Non-exempt**  
**UNION: Exempt**

GENERAL PURPOSE:

Performs duties relating to the maintenance and operation of parks, open spaces, grounds, turf and related facilities.

This position is characterized by duties requiring less than journeyman level skill in carpentry, plumbing, landscaping and tree trimming.

SUPERVISION EXERCISED:

Receives specific instructions on each work assignment from supervisor, who is readily available to resolve unusual problems. Routine duties are carried out with relative independence and completed projects are spot checked to ensure adequacy of work, proper regard for safety regulations, etc.

Works under the direct supervision and direction of the Public Works Director.

SUPERVISION EXERCISED:

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Mows and maintains park and open space areas; mows lawns; weeds; cleans and maintains courts.
- Plants lawns, trees, shrubs and flowers.
- Operates and performs routine maintenance on mowers, tractors and other power/tools/equipment.
- Operates and maintains sprinkler systems and assists in the repair and installation of sprinkler lines and heads.
- Inspects, washes, and performs routine maintenance of drinking fountains and restrooms.
- Prepares picnic area for use; performs minor maintenance on recreation equipment.
- Sweeps, washes and paints outdoor tables and slabs.
- Collects and disposes of solid waste from buildings and grounds; picks up litter from premises.
- Maintains current skills and knowledge in the proper and safe techniques of grounds maintenance functions.
- Keeps record of work completed.
- Performs other job-related duties as required.

PERIPHERAL DUTIES:

- Performs custodial work such as required and assigned in order to meet the goals and objectives of the department and City.

MINIMUM QUALIFICATIONS:

*Education and Experience:*

- (A) Any combination of experience and training which demonstrates possession of the required knowledge, skills and abilities.

*Necessary Knowledge and Abilities:*

- (A) Some knowledge of equipment, materials and supplies used in building/grounds maintenance and used to do minor repairs.
- (B) Some knowledge of first aid and applicable safety precautions.
- (C) Skill in operation of listed tools and equipment.
- (D) Ability to work independently and to complete daily activities according to work schedule.
- (E) Ability to walk and stand for long periods of time, and to perform strenuous physical labor under adverse field conditions.

SPECIAL REQUIREMENTS:

Must be eighteen (18) years of age or older at the time of employment;

Must have a valid Washington State Driver's License.

Ability to read and write the English language;

Able to meet minimum departmental medical physical standards.

TOOLS AND EQUIPMENT USED:

Mobile and portable radios, pager and cellular telephones;

Riding lawn mowers, push lawn mowers, weed eater, rakes, shovels, axes, and chain saws;

Pick-up trucks, and utility trailers.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, stand, walk, use hands to finger, handle, operate objects, tools, or controls, and reach with hands and arms. The employee is occasionally required to climb or balance, stoop, kneel, crouch, crawl, talk, hear, and taste or smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

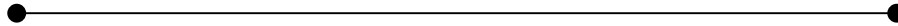
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job the employee regularly works in vehicle, and outdoor settings, in all weather conditions, including temperature extremes, during day and night. Work may occasionally be performed in emergency and stressful situations. The employee will work near moving mechanical parts, precarious places and is exposed to wet and/or humid conditions, fumes, or airborne particles, toxic or caustic chemicals, risk or electrical shock, and vibration. The employee may occasionally work in or near confined areas with limited visibility.

The noise level in the work environment is usually moderate to loud around apparatus and equipment.

SELECTION GUIDELINES:

Formal application, review of education and experience, skill assessment, and oral interview. Reference check and background investigation; medical examination; drug screening; physical agility test; and job related tests may be required.



The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.